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The Imperial

TORQUAY



The Imperial Torquay

High on the clifftop overlooking Torquay Bay, The Imperial Torquay is a spectacular and romantic setting for your wedding that provides incredible views and a breathtaking backdrop in all seasons. The six beautiful function rooms all offer a unique and charming space, for small and large parties, where you can hold the ceremony as well as host your wedding breakfast and reception. With delicious food, indoor and outdoor swimming pools, beauty rooms and 152 bedrooms, it is the perfect wedding venue for a celebration that you and your guests will remember forever.

The Imperial Torquay, Park Hill Road, Torquay, Devon, TQ1 2DG
01803 294 301 · meetingsandevents@theimperialtorquay.co.uk · www.theimperialtorquay.co.uk



Planning Your Wedding

Planning your wedding can be daunting, with a thousand-and-one details to consider. Our wedding package is designed to take a lot of the hard work out of making your dream day a reality. All the basic elements are included: if there's anything else you want, just ask.

Our wedding package includes:

- Services of our dedicated Wedding Co-ordinator
- Red carpet welcome or for use as ceremony aisle
- Glass of champagne for the Bride and Groom on arrival
- Dedicated Banqueting Manager to look after you on your special day
- White table linen and napkins
- Printed menus
- Complimentary menu tasting for the happy couple
- Use of cake stand and knife
- Complimentary wedding-night accommodation, plus breakfast in bed, for the Bride and Groom
- Reserved accommodation rates for your guests
- Free membership of our Health & Beauty Centre for the three months before your wedding
- VAT and all service charges

We can also help you arrange the following additional items:

- Professional Toastmaster
- Chair covers and sashes
- Coloured napkins
- Professional stationery
- Balloons
- Flowers
- Entertainment
- Photographer
- Luxury car hire
- Wedding cake
- Civil ceremony room hire
- Evening room hire

For more information and prices, please contact us – our details are on the last page.



When You Say “I Do”

At The Imperial Torquay we have six beautiful function rooms: the Royal and Gold Rooms offer a cosy more intimate setting whilst the Regatta Restaurant and Torbay Suite cater for larger parties. We’re licensed to hold civil wedding ceremonies, and civil partnerships granted by the County Council, for up to 300 guests.

Civil Ceremonies

If you plan to hold your civil ceremony here, you’ll need to contact the Registrar directly to arrange your desired date. You can book your Registrar up to a year ahead: it’s worth remembering that most couples book their room here at least six months in advance.

Registry Office

Name: The Superintendent Registrar

Phone No.: 01803 207130

Ceremony Rooms

	Haldon Room	Regatta Restaurant	Royal Room	Gold Room	Regency Room	Torbay Suite
Max no. for Ceremony	90	150	20	30	120	300
Max no. for Wedding Breakfast	60	-	20	20	80	300
Max no. for Reception	-	-	-	-	120	350



Extra Touches

Your dedicated Wedding Co-ordinator is here to help with every aspect of your big day. Traditional or contemporary, simple or extravagant, eclectic or completely coordinated, we'll help you bring your vision to life – and stick to your budget.

Health & Leisure Facilities

Hotel guests have free use of our Health & Beauty Centre, which boasts a fully-equipped gym, indoor pool, sauna, steam room, Jacuzzi, tennis court and squash court. As part of your wedding package, the bride and groom receive free membership for the three months before your wedding, to help you look and feel fantastic on the day!

Beauty

Our spa has four beauty rooms offering Decléor treatments. We have special bridal packages for your wedding day and our spa packages are a perfect treat for yourself, your bridesmaids or a hen party to remember.

Stag & Hen party packages

We can offer dinner, bed and breakfast packages for Hen and Stag parties. There are plenty of activities close to the hotel and we are happy to arrange bespoke packages to suit your requirements.

Specialities

All inclusive packages are available, please speak to the Wedding Co-ordinator for more details.

Civil Ceremony Room Hire

The Imperial Torquay is registered to hold civil wedding ceremonies and civil partnerships granted by the County Council. Our rooms can accommodate up to 300 guests.

Name of Room	Capacity	From
Haldon	90	£300.00
Gold Room	20	£200.00
Regatta Restaurant	150	£300.00
Royal Room	20	£400.00
Regency	120	£300.00
Torbay Suite	300	£300.00

Please note that the prices above do not include the fee for the attendance of the Registrar - this is paid by you directly to the Registrar. You are required to give notice to the Registrar of the district of the hotel, who can be contacted on 0845 129 5900.



Haldon Suite



Regency

Wedding Breakfast & Evening Reception Room Hire

The room hire charge for your wedding breakfast and evening reception is included in your wedding package. If your numbers are below the minimum for the suite an additional charge may apply. Should you wish to hold a civil ceremony at The Imperial Torquay you will be required to pay a separate room hire charge.

Name of Room	Capacity	From
Haldon	90	£300.00
Gold Room	20	£200.00
Regatta Restaurant	150	£300.00
Royal Room	20	£200.00
Regency	120	£300.00
Torbay Suite	300	£300.00

Reception Room Hire for Evening Reception only

A room hire charge for the evening reception only applies if no Wedding Breakfast is held.

Name of Room	Min No.	Min No.	From
Regency	40	120	£300.00
Torbay	80	350	£500.00

Accommodation

Wedding night accommodation for the Bride and Groom is included in the wedding package. 10 sea facing bedrooms will be reserved for your wedding guests. Guests can book these directly with the hotel, and they will be issued on a first come, first served basis. Any rooms not booked 6 weeks prior to your wedding day will be released.



Food & Drink

As any of our Chefs will confirm, the basis of all good food is good ingredients, so we always buy fresh, and we buy local wherever possible. Whether you're looking for a buffet or a banquet, our Chef's selected menus offer you a superb choice of dishes, ranging from English and Continental classics to innovations from the frontiers of contemporary cuisine.

If you have particular favourites, requests or dietary requirements, you can ask Chef to create a bespoke menu for you (please note this may involve an additional charge). Prepared with skill and artistry, and served by our discreet but attentive waiting team, our food will be one of the highlights of your wedding, and give you plenty of moments to savour.

Wedding Day Countdown

A quick guide to what needs doing when in the run-up to your big day – and don't worry, we'll be here to help at every stage.



A Year To Go

- Set the date
- Book your ceremony and reception venue
- Contact your registrar or vicar
- Start writing your guest list



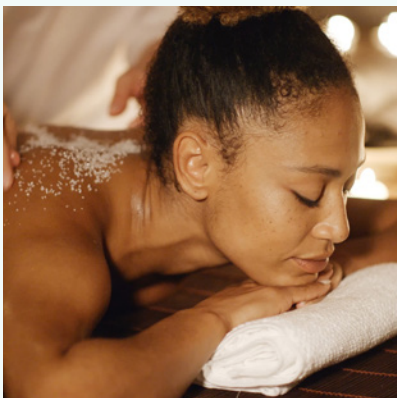
6 - 12 Months Before

- Take out wedding insurance
- Choose your wedding dress
- Hire your entertainment, photographer and transport
- Book your menu tasting
- Arrange your hen and stag parties
- Plan your honeymoon
- Finalise your guest list



3 - 6 Months Before

- Set up a gift list
- Send out invitations
- Choose your flowers
- Choose the bridesmaids' dresses
- Arrange the grooms and ushers attire
- Book your wedding day hair and make up



1 - 3 Months Before

- Start using your complimentary Health & Beauty Centre membership
- Order your wedding cake
- Choose your rings
- Create your order of service



1 Month To Go

- Confirm your wedding night accommodation
- Have your final dress fitting
- Hold your hen and stag parties
- Have a hair and make-up trial
- Buy gifts for the wedding party
- Write the speeches



2 - 4 Weeks To Go

- Decide on seating plan
- Confirm your final numbers
- Relax and enjoy!



FAQs

Who is the contact on the day?

The Banqueting Manager will be on hand throughout to ensure everything runs smoothly.

What happens at a civil ceremony?

A civil ceremony is a non-religious ceremony, conducted by the Registrar from Torbay Registry Office.

Can we book the civil ceremony with you?

No - you need to contact the Registrar yourselves to arrange your desired date. The number for our local Registrars' office is 01803 207130.

What time does the bar close?

The bar will stay open until 12.30am for non-residents.

How many people can sit at each table?

The round tables in our function rooms seat up to 10 - 12 guests.

Can we use the civil ceremony flowers for the top table?

Yes. This is the kind of detail you can discuss at your final meeting with the Wedding Co-ordinator, to make sure everything's just as you want it.

Can we provide our own flowers, entertainment, beverages...?

We're more than happy for you to arrange your own flowers and entertainment. All food and drink will be provided by us as part of your wedding package.

What shape and size is your cake stand?

We have a 13 inch square and a 15.5 inch round cake stand.

How many people should we cater for in the evening?

Your reception package will include all your evening guests.

What is the etiquette for the receiving line, top table, speeches?

How you choose to run your day is entirely up to you. Traditionally, the receiving line and top table includes the Bride and Groom, both sets of parents, the Maid of Honour and the Best Man. Speeches are generally expected from the Father of the Bride, the Groom and, of course, the Best Man.

When do we pay?

We'll ask for a £500 deposit to confirm your booking, then 50% of the total cost three months prior to your wedding, with the balance due 28 days before the big day itself.



Terms & Conditions

Booking Terms

We are happy to provisionally hold a date for 14 days with no obligation, following this time a non-refundable deposit of £500.00 to secure the date is required. A contract and wedding policy is then issued outlining an itinerary of the day. Three months prior to the wedding, 50% of the total anticipated amount is due with full pre-payment being settled at least 28 days prior to the wedding date. Payment for any additional charges must be received within 14 days after the wedding.

Civil Ceremonies

If you are having a civil ceremony, we recommend you contact the local Registrar prior to confirming your booking with the hotel to ensure the date and times tie in.

Accommodation

Any provisionally booked wedding bedrooms not confirmed 6 weeks prior to the wedding may be released.

Evening Buffet

100% of the evening function guests should be catered for.

Date Guarantee

Deposit of £500 required to guarantee date. We recommend that you take out Wedding Insurance.

All prices are correct at time of going to print and are subject to change prior to your wedding.

Please ask for full details of our wedding policy and terms and conditions.

For further information or to arrange a show around, contact our events team, call 01803 294 301 or email meetingsandevents@theimperialtorquay.co.uk



Gold Room



Torbay Suite



Regatta Restaurant





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